

SAMPLE #1

**IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL CIRCUIT
ROCK ISLAND COUNTY, ILLINOIS
ADOPTION DIVISION**

_____,)
_____,)
_____,)
Petitioner(s))
_____,)
Vs.) Case No.)
_____,)
_____,)
_____,)
_____,)
Respondents)
_____,)
_____,)
To adopt:)
_____,)
_____,)
_____,)
_____,)
Minor(s).)

PETITION FOR ADOPTION

NOW COME(S) Petitioner(s) herein and in support of the Petition for Adoption filed herein state and allege as follows:

1. My/Our name is: _____
And _____; my/our age(s) are _____ and _____ years of age.
2. Petitioner(s) place and length of residence in the State of Illinois immediately preceding the filing of the within Petition is/are as follows:
_____ resides at _____
and has resided in the State of Illinois since _____.
_____ resides at _____
and has resided in the State of Illinois since _____.
3. Petitioner(s) acquired/intend to acquire custody of: _____
And _____ from _____
On _____, 20_____.

4. The name(s), place(s) and date(s) of birth(s) and sex(es) of the minor(s) sought to be adopted is/are as follows:

5. Petitioner(s) relationship, if any, to the minor(s) is:

6. The minor(s) biological parents' names, ages, place of residence are as follows:

7. Neither of the parents are under any legal disability except:

8. That, _____, the minor(s) mother has indicated a willingness to consent to the adoption of the minor(s) by the Petitioner(s).

9. That, _____, the minor(s) father has indicated a willingness to consent to the adoption of the minor(s) by the Petitioner(s). **OR**

10. Neither biological parent has indicated a willingness to consent to the adoption of the minor(s) by the Petitioner(s) but Petitioner(s) allege that neither of their consents are necessary as the parents are unfit for the following reason(s);

- a. Mother/Father has failed to maintain a reasonable degree of interest, concern or responsibility as to the child's welfare.
- b. Mother/Father has deserted the minor(s) for more than 3 months next preceding the commencement of the Adoption proceeding;
(note: these are examples of grounds for unfitness; refer to statute)

11. Petitioner(s) is/are reputable person(s) of moral character with sufficient ability and financial means to rear, nurture and educate the minor(s).

12. The name(s) to be given the minor(s) are:

WHEREFORE, Petitioner(s) pray(s) that the above named: _____

be made Respondent(s) to this Petition and that Summons may issue for each of them, returnable according to law, and that each of them be required to answer this petition as provided by statute.

Petitioner(s) further pray(s) that the court will, on final hearing of this Petition, ORDER ADJUDGE and DECREE that the said Petitioner(s) shall, to all legal intents and purposes, be the child(ren) of your Petitioner(s) and that the name(s) of said child(ren) shall thereafter be:

Further, that this Honorable Court make such other and further Orders it deems equitable and just.

Petitioner's Signature

Petitioner's Signature

Printed Name

Printed Name

STATE OF ILLINOIS }
 }
 }
 COUNTY OR ROCK ISLAND}

_____ and _____ being first duly sworn upon his/her/their oath depose(s) and state(s) that he/she/they has/have read the foregoing Petition and that the contents thereof are true and correct.

Petitioner's Signature

Petitioner's Signature

Signed and sworn to before me this _____ day of _____, 20_____.

Notary Public

(SEAL)

SAMPLE #2

**IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL CIRCUIT
ROCK ISLAND COUNTY, ILLINOIS
ADOPTION DIVISION**

_____,)
_____,)
_____,)
Petitioner(s))
_____,)
Vs.) Case No.
_____,)
_____,)
_____,)
Respondents)
_____,)
To adopt:)
_____,)
_____,)
_____,)
Minor(s).)

AFFIDAVIT IN SUPPORT OF PETITION TO ADOPT

I/We, _____ and _____, in support of my/our Petition to Adopt _____

do submit the following information to the Court for investigation and review:

1. My/our date(s) of birth is/are _____, age(s) _____.
2. I/we have not been known by any other names, I/we have been known by the following name(s) (please state the names, dates and reason for name change):

3. My/our present address is: _____. I/we have lived at this address since _____ (if less than 5 years, state the addresses and dates of residence during that time):

4. My/our home, cell and work phone number(s) is/are: _____

5. Do you have other children? No Yes; if so, please list names and ages: _____

6. List all people who live in the home: _____

7. I am currently (check as many that apply):
a. not married
b. married. Date of current marriage: _____
c. separated. Date of separation: _____
d. in a civil union. Date of Civil Union: _____

8. Have you been previously married? Yes No. If yes, you are Required to furnish the guardian ad litem and/or investigator with the documentary proof that any prior marriage has ended.

9. Currently employed by: _____ which is located at _____
_____. My occupation is: _____
And have been employed for _____ years. If less than 5 years, list your place(s) Of employment during the last five years: _____

10. I have been arrested. Yes No. If yes, on a separate sheet of paper list every incident for which you were arrested and describe your involvement along with the charge; the date and place of arrest and the final court disposition.

11. I have been advised that DCFS has made an indicated finding against me. Yes No; if yes, on a separate sheet of paper, list the date of every incident, the allegation(s), whether you were required to attend court and the disposition.

12. I am required to register as a sex offender. Yes No. If yes, on a separate sheet of paper, provide an explanation.

13. There are firearms in my home. Yes No. If yes, on a separate sheet of paper, describe how the firearms and ammunition are stored in the home.

14. The name(s) and age(s) of the child(ren) being adopted is/are: _____

15. I am related to the child(ren) being adopted as:

<input type="checkbox"/> Biological, adoptive or legal parent	<input type="checkbox"/> Aunt/Uncle
<input type="checkbox"/> Step (Bonus) Parent	<input type="checkbox"/> Legal Guardian (provide Order)
<input type="checkbox"/> Grandparent	<input type="checkbox"/> Other: _____

16. The child(ren) sought to be adopted live(s) in my home? Yes No; if yes, since when? _____

17. The child(ren) being sought for adoption have been informed that the Petitioner(s) has/have brought this adoption proceeding? Yes No

18. In the event of an emergency, I have identified a backup caregiver. Yes No; if yes, on a separate piece of paper, identify the caregiver, describe the relationship they have with the child(ren) and indicate whether the backup caregiver is in agreement.

19. My religious belief, if any, is: _____

20. The child(ren)'s religious belief(s), if any, are: _____

Under penalties of perjury and/or contempt of court, the undersigned certifies that the statements set forth in this document are true and correct, except as to matters therein stated on information and belief and as to such matters, the undersigned certifies as aforesaid that she/he verily believes the same to be true.

Petitioner

Date: _____

Petitioner

Date: _____

SAMPLE #3

**IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL CIRCUIT
ROCK ISLAND COUNTY, ILLINOIS
ADOPTION DIVISION**

_____,)
_____,)
_____,)
Petitioner(s))
_____,)
Vs.) Case No.)
_____,)
_____,)
_____,)
_____,)
Respondents)
_____,)
_____,)
To adopt:)
_____,)
_____,)
_____,)
Minor(s).)

AFFIDAVIT FOR SERVICE BY PUBLICATION

Pursuant to 735 ILCS 5/2-206: service by publication affidavit:

_____, on oath state(s) as to:

1. Respondent: _____ that Respondent resides and/or has gone out of the State of Illinois and cannot be found after diligent inquiry and as such, process cannot be served upon the Respondent.

2. Respondent's last known address was: _____
And current address cannot be ascertained after diligent inquiry.

WHEREFORE, Petitioner(s) respectfully request leave to serve Respondent (s) by publication.

Under penalties as provided by law pursuant to 735 ILCS 5/1-109 the above signed certifies that the Statements set forth herein are true and correct.

Date: _____

Petitioner

Date: _____

Petitioner

SAMPLE #4

**IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL CIRCUIT
ROCK ISLAND COUNTY, ILLINOIS
ADOPTION DIVISION**

_____,)
_____,)
_____,)
Petitioner(s))
_____,)
Vs.) Case No.
_____,)
_____,)
_____,)
Respondents)
_____,)
To adopt:)
_____,)
_____,)
_____,)
Minor(s).)

MOTION TO APPOINT GUARDIAN AD LITEM

Petitioner(s), _____
Move this court to appoint a Guardian Ad Litem. On behalf of her/his/their Motion,
She/he/they state as follows:

1. Petitioners have filed a Petition for Adoption.
2. The child(ren) sought to be adopted are _____ years old.
3. Pursuant to statute, the Petitioners do not need to serve the child(ren) provided
guardian ad litem accepts service on behalf of the child(ren).

WHEREFORE, Petitioner(s), _____
Pray that this Court appoint a guardian ad litem with authority to accept service for the
Respondent child(ren).

Date

Petitioner(s)

SAMPLE #5

**IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL CIRCUIT
ROCK ISLAND COUNTY, ILLINOIS
ADOPTION DIVISION**

_____,)
_____,)
_____,)
Petitioner(s))
Vs.) Case No.
_____,)
_____,)
_____,)
Respondents)
To adopt:)
_____,)
_____,)
_____,)
Minor(s).)

**CONSENT BY MINOR OF THE AGE OF FOURTEEN TO SEVENTEEN
YEARS OF AGE TO ADOPTION**

I, _____, state as follows:

That I reside at _____, County of Rock Island and State of Illinois.

That I hereby enter my appearance in this proceeding and waive service of summons on me.

That I am the age of _____ years.

That I consent and agree to my adoption by: _____ and _____.

Date

Minor's Signature

STATE OF ILLINOIS }
 }
 } SS.
COUNTY OF ROCK ISLAND}

I, _____, a Notary Public in and for said County, in the State aforesaid, do hereby certify that _____ appeared before me this day and signed and acknowledged that he/she executed same freely and voluntarily and that the statements made herein are true.

Given under my hand and notarial seal this _____ day of _____, 20_____.

(SEAL)

Notary Public

STATE OF ILLINOIS }
 }
 COUNTY OF ROCK ISLAND}

I, Judge _____, do hereby certify that _____ personally known to me to be the same person whose name is subscribed to the foregoing consent, appeared before me this day in person and acknowledged that he/she signed and delivered such consent as his/her voluntary act, for the specified purpose.

I have fully explained that by signing such consent he/she is irrevocably electing to become, to all legal intents and purposes, the child of the Petitioner(s) named in said Petition to Adopt, and he/she has stated that such is his/her intention or desire.

SAMPLE #6

**IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL CIRCUIT
ROCK ISLAND COUNTY, ILLINOIS
ADOPTION DIVISION**

_____,)
_____,)
_____,)
Petitioner(s))
Vs.) Case No.
_____,)
_____,)
_____,)
Respondents)
To adopt:)
_____,)
_____,)
_____,)
Minor(s).)

**MOTION FOR DEFAULT ORDER FOR TERMINATION
OF PARENTAL RIGHTS**

Petitioner(s), _____ and _____, self
– represented OR by their attorney, _____, move
this Court to enter an Order granting a Default Order in favor of Petitioner(s) against
Respondent, _____, for termination of parental rights. On behalf
of said Motion, he/she/they state as follows:

1. The Respondent has not entered an appearance nor has anyone entered an appearance for him nor on his behalf;
2. By authorization of this Court, _____ was served with Summons, a copy of the Petition to Adopt and a Notice of Rights on _____, 20____ via the following means/avenues: _____

3. The Petition alleges a factual basis verified by the Petitioner(s) that justify the termination of the Respondent's parental rights for cause;
4. There is no reason for the Respondent not to respond to the allegations in the Petition to Adopt and not to appear in this proceeding;
5. The failure of the Respondent, _____, to file an answer or enter an appearance in this proceeding constitutes his/her confession against him/her of the allegations as contained in the Petition to Adopt .

WHEREFORE, Petitioner(s), _____ and _____, pray that this Court enter a Default Order against the Respondent, _____, for termination of his/her parental rights; and grant such other and further relief as the Court deems equitable and just.

Petitioner

Petitioner

SAMPLE #7

**IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL CIRCUIT
ROCK ISLAND COUNTY, ILLINOIS
ADOPTION DIVISION**

_____)	
_____)	
_____)	
Petitioner(s))	
)	
Vs.)	Case No.
)	
)	
)	
Respondents)	
)	
To adopt:)	
)	
)	
)	
Minor(s).)	

AFFIDAVIT OF DUE DILIGENCE

Now Comes, _____ and _____ being first duly sworn on oath and he/she deposes and state(s) as follows:

1. The biological father of: _____
is _____
2. The last known address of said biological father known to the affiant(s) herein is:

3. The affiant(s) herein do/does not know the current whereabouts of the said biological father.
4. The affiant(s) made the following attempts to locate the current whereabouts of the said biological parent, or attempts to located the said biological parent are useless because:

Affiant

Affiant

STATE OF ILLINOIS }
 } SS.
COUNTY OF ROCK ISLAND}

I, _____, a Notary Public in and for said County, in the State aforesaid, do hereby certify that _____ appeared before me this day and signed and acknowledged that he/she executed same freely and voluntarily and that the statements made herein are true.

Given under my hand and notarial seal this _____ day of _____, 20_____.

(SEAL)

Notary Public

SAMPLE #8

IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL CIRCUIT
ROCK ISLAND COUNTY, ILLINOIS
ADOPTION DIVISION

_____,)	
_____,)	
)	
Petitioner(s) _____,)	
)	
Vs. _____,)	Case No. _____
)	
_____,)	
_____,)	
)	
Respondents _____,)	
)	
To adopt: _____,)	
)	
_____,)	
_____,)	
)	
Minor(s). _____,)	

NOTICE OF HEARING

(This notice will not be effective, if you do _____ not do all of the following: 1.) complete all parts of this form, including the certificate of service, 2.) file it with the circuit clerk, and, 3.) actually serve this notice in one of the manners set out below in the certificate of service)

TO:(Insert name(s) and address(es) or email addresses of persons/parties whom you are notifying of the hearing.)

YOU ARE HEREBY NOTIFIED that on _____ (insert date of hearing) at _____ a.m./p.m. (insert time of hearing), or as soon thereafter as counsel or parties may be heard, we shall appear before the Honorable Presiding Judge in the room usually occupied by him or her as a Courtroom, at the Rock Island County Justice Center at 525 18th Street, Rock Island, Illinois, and there call up for hearing the Motion for Default Termination of Parental Rights.

Date: _____

Write today's date here) (Sign your name here) (Print your name, address, and phone number here)

CERTIFICATE OF SERVICE

Under the penalties as provided by law, pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the foregoing instrument was served upon all parties to the above cause and/or to each to the attorneys of record herein at the address(es) or email address(es) listed above (be sure to list the names and addresses above) on _____ (insert time and date you served this notice). **CHECK AT LEAST ONE:**

- By depositing it — at least 4 court days prior to hearing - in the U.S. mail with proper postage prepaid at _____(insert city & state where you deposited it in the U.S. Mail.)
- By delivering it — at least 3 court days prior to hearing - to a third-party commercial carrier or courier with proper delivery charge prepaid at _____ (insert city & state in which you gave it to a third-party commercial carrier or courier.)
- Hand Delivery to person, office, or residential delivery - at least one court day prior to the hearing - delivered by _____(insert name of person who made delivery) to _____ (insert time and location of delivery.)
- Email (at least one court day prior to the hearing) transmitted by _____(insert name of person sending email.)

(Sign your name here)

SAMPLE #9

**IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL CIRCUIT
ROCK ISLAND COUNTY, ILLINOIS
ADOPTION DIVISION**

ORDER GRANTING DEFAULT TERMINATION OF PARENTAL RIGHTS

THIS CAUSE comes on to be heard upon the Motion of Petitioner(s), _____

_____ and _____, for default termination of parental rights.

The Petitioners appear, Respondent, _____, fails to appear nor does anyone appear on his behalf. The Court has heard the evidence and reviewed the pleadings and finds that the Motion granting Default Termination of Parental Rights should be granted.

IT IS THEREFORE ORDERED that the Petitioner(s)' Motion for Default Termination of Parental Rights is hereby granted. The parental rights of _____

_____ are terminated for cause.

Entered: _____, 20_____

JUDGE

SAMPLE #10

**IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL CIRCUIT
ROCK ISLAND COUNTY, ILLINOIS
ADOPTION DIVISION**

_____,)
_____,)
_____,)
Petitioner(s))
_____,)
Vs.) Case No.
_____,)
_____,)
_____,)
Respondents)
_____,)
_____,)
To adopt:)
_____,)
_____,)
_____,)
_____,)
Minor(s).)

JUDGMENT/DECREE OF ADOPTION

THIS CAUSE comes on to be heard upon the verified Petition of _____

_____ for the adoption of _____

Petitioner(s) personally appear. Respondent(s), _____, minor child(ren) also personally appear.

1. A Petition to Adopt was filed on _____, 20_____.
2. Petitioner(s) obtained the minor child(ren) on _____.
3. The minor child(ren): _____ and _____
_____ were born to _____
and _____. The parental rights of the biological

mother and birth father were terminated on _____ AND/OR Final and Irrevocable Consents to Adoption were executed and filed on _____.

4. All parties have received appropriate notice and all have entered their appearance in this matter.
5. The Court has jurisdiction of the parties and the subject matter herein.
6. On _____, 20____, the Court appointed Attorney _____ as Guardian Ad Litem for the child(ren);
7. On _____, 20____, the Court entered an Order for Investigation. The Order designated _____ to investigate the allegations made by the Petitioner(s) in this Petition to Adopt.
8. The _____ filed its investigative report on Petitioner(s). The Court has examined the report. The report finds that the adoption of the minor child(ren) by the Petitioner(s) is in the best interest and general welfare of _____ and _____, the minor child(ren). The report recommends the adoption of the child(ren) by the Petitioner(s).
9. The Petitioners are married, of legal age, under no legal disability and are reputable persons. He/she/they reside at _____.
10. The Petitioners are/are not related to the minor child(ren) in that they are: _____.
11. The Petitioner(s) has/have resided in the State of Illinois for XXX years continuously and immediately preceding the filing of the Petition to Adopt.
12. The Petitioner(s) acquired custody of the minor child(ren) on _____.
13. Petitioner's desire to adopt _____, a male/female child who was born on _____ in the City of _____, County of _____

_____ and State _____.

As well as desirous to adopt (insert same information for any other child).

14. The name of (insert first child's current name) shall be changed to: (insert the child's new name after adoption; do this for each child sought to be adopted).
15. No order, judgment or decree has been entered by any court affecting the adoption or custody of the child(ren), custodial or parental rights of the petitioners, including prior denial of any petition for adoption pertaining to the child(ren) or the Petitioner(s).
16. Petitioners have filed their affidavit listing their costs and expenses incurred by the Petitioners in this adoption proceeding.

IT IS THEREFORE ORDERED:

- A. The parental rights of _____ and _____ are declared terminated.
- B. _____ and _____ shall be and are to all legal intents and purposes the child(ren) of the Petitioner(s) _____ and _____ and _____ that for the purposes of inheritance and all other legal incidences and consequences, it shall be as if he/she/they were born of the Petitioner(s).
- C. A new birth certificate shall be issued to show that _____ and _____ are the sole and exclusive parents of _____ and _____.
- D. That the true and only name of _____ shall be changed to _____.
- E. Petitioners shall receive six (6) certified copies of this decree at no cost.

Entered: _____

J U D G E

ADOPTION CHECKLIST

The necessary paperwork will vary depending on the type of adoption. It is always Recommended to consult with an attorney.

The following is a list of documents you MAY need (this list is NOT exhaustive):

- Does the Indian Child Welfare Act apply?
- Verified Petition to Adopt (required in all cases) (see information contained herein)
- Biological mother's affidavit of identification of the biological father
- Putative father registry search (www.putativefather.org)
(the court may need to see a copy of the birth certificate, voluntary acknowledgement of paternity or a previous court order for proof of parentage).
- Military Affidavit
- At least one of the following for each biological parent who is not a petitioner:
 - Location of parent known: summons and affidavit of service (parties must receive the petition, summons and notice from a Sheriff's Deputy or licensed process server);
 - Parent willing to surrender parental rights: final and irrevocable surrender and consent to adoption (must be signed in court);
 - Rights already terminated: Copy of court order terminating parental rights;
 - Deceased biological parent: death certificate;
 - Location of parent unknown: affidavit of due diligence to locate biological parent and request to serve notice via alternative means including publication.
- If minor is age 14 – 17 years of age, consent to adoption to be signed or acknowledge by the minor in open court.
- Affidavit of Costs (unrelated adoptions only)
- Judgment/Decree of Adoption (this will need to be prepared PRIOR to the final adoption hearing and brought to that hearing for entry).

NOTE: A Guardian Ad Litem will be appointed and they will file their necessary paperwork. There will be fees owed to the Guardian Ad Litem assigned to your case which is your responsibility. Agencies will also file their necessary paperwork in agency adoptions.