

SERVICE

() I certify that I served this summons on Respondent as follows:
(Check appropriate box, and complete information below.)

() **Individual Respondent – Personal**
By leaving a copy and a copy of the complaint with named Respondent

personally on _____.

() **Individual Respondent-Abode**
By leaving a copy and a copy of the complaint at the usual place of abode of
named Respondent with a person of his family, of the age of 13 years or upwards,
informing that person of the contents and also sending a copy of the summons in a
sealed envelope with postage fully prepaid, addressed to named Respondent at his
usual place of abode.

Name of Respondent _____

Date of Service _____ Time _____ a.m.
 p.m.

Name of Person Summons given to _____

Gender: _____ Race: _____ Approximate Age: _____

Date of Mailing _____

Place of Service _____

() Respondent not found in this County. a.m.

() Service by mailing notice, postage, fully pre-paid on _____, at _____ p.m.

date
Place of mailing _____ and addressed to _____, _____,
Respondent's name _____, Street _____
_____, _____.
City, State _____, Zip _____.

(Supreme Court Rule 11(c)(2)(iii) and 12(b)(5) Service is complete four days after mailing)

() I certify that Respondent was served while incarcerated at _____

Sheriff _____

By Deputy _____

Date _____