

Governance, Health & Administration Committee Minutes
Monday, February 2023 10:00 AM

The Governance, Health and Administration Committee of the Rock Island County Board met at the above date and time in the Board Chambers on the third floor of the County Office Building at 1504 Third Avenue Rock Island, Illinois. Minutes as follow:

Call to order and roll call

Chairwoman Carla Enburg called the meeting to order at 10:02 AM. A roll call was taken as followed:

MEMBERS PRESENT:Chairwoman Enburg, Baker, Mielke, McNeil

MEMBERS ABSENT Woods

OTHERS PRESENT: J. Grafton, K. Davis, R. Brunk, A. Palmer, T. Muerhoff, N. Camlin, T. Weikert, K. Kinney, C. Przybyla

Public Comment

Chairwoman Enburg made three calls for public comment; There were no requests for public comment.

Approval of the minute January 2023 Governance Health and Administration Committee Minutes

Motion to approve as presented McNeil Second Mielke

Voice vote

Motion carried

Reports to the Committee

County Clerk Ms. Kinney presented the vital record report for January 2023. She also reported there were municipal elections for Silvis alderman in wards 1 and 2. Voting was available in the County Clerk's office or by mail. Election Day was set for February 28th.

Mr. Mielke asked if this was the first time a municipal election was not held at a polling place. Ms. Kinney stated it was not and the State Board of Elections and it was recommended to have the election in the office. Ms. Kinney stated for that race there would perhaps be 150 voters.

County Treasurer Mr. Camlin reported that the final tax distributions went out on January 31st and work was beginning for the tax bills for 2023.

Circuit Clerk Ms. Weikert reported that her office had hired about 11 people in 2022 and stated the office was still suffering from lack of staffing. Mr. McNeil asked what the natures of the duties for those positions were and what salaries were being offered. Ms. Weikert stated the intermediate clerk II positions started at \$15.03 and she stated the work in the circuit clerk's office was fast paced and required accuracy.

Mr. McNeil also asked about strategies for advertising the positions to the general public. Ms. Weikert noted using the County website, local job fairs in conjunction with Human Resources, Indeed, LinkedIn and utilizing the AmericanJob Center as well as BlackHawk College to attract candidates.

Regional Superintendent Tammy Muerhoff reported a local Teacher of the Month recognition program and was very excited to provide the program and support children and families.

Chairwoman Enburg noted that her daughter was nominated and chosen for the award for United Township.

Information Systems Director Mr. Kurt Davis noted that for several months, the County had been working with CivicPlus on website design and the website would be implemented on March 8th.

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Motion to approve all routine reports as presented McNeil
Second Moreno-Baker
Motion for previous roll call McNeil
Second Moreno-Baker
Motion carried

Consider Proclamation for March as Developmental Disabilities' Awareness Month in Rock Island County

Motion to approve as presented McNeil
Second Moreno-Baker
Motion for previous roll call McNeil
Second Moreno-Baker
Motion carried

Consider Purchase of ExcuTime Time and Attendance System

Motion to approve McNeil
Second Moreno-Baker

Information Systems Director Mr. Davis stated this system would replace the antiquated paper payroll system and reduce chances of errors and computerize the timekeeping process. The program by Tyler Technologies would integrate into the payroll systems at an additional \$23,271 and the purchase of the product.

Mr. Mielke asked if the log in type was a keypad or phone for the user. Mr. Davis stated each department would have the ability as to how they would have employees clock in (a computer, or device with geo-fencing. The purchase would include two time clocks to replace the older ones with one in the sheriff's office and one in the animal control building.

Mr. Camlin asked if there was an annual maintenance cost. Mr. Davis noted an annual maintenance cost of \$ 11,500.

Motion for previous roll call McNeil Second Mielke
Motion carried

Closed Session

There were no items for closed session; no action necessary.

Committee member opportunity for brief comment.

No comments from members.

Adjourn

No further business, the committee adjourned at 10:24 AM
Motion McNeil Second Moreno-Baker
Previous roll call Moreno-Baker
Motion carried