



## *Governance, Health, and Administration Committee Agenda*

Monday, January 12, 2026

210 Administration Conference Room - 10:00:00 AM

Item	Agenda as follows - Committee Chair Carla Enburg				
1	Call to order and roll call				
2	Public comment				
3	Consider Minutes from the Governance, Health, and Administration's prior Committee Meeting on		Monday, December 8, 2025		
4	Reports to Committees				
5	Consider Proclamation designating February as Black History Month in Rock Island County				
6	Consider Insurance Broker Proposals				
7	Consider Violence Reduction Strategy Project Proposal Agreement				
8	Consider Designation of Visit Quad Cities as Rock Island County's Destination Marketing Organization				
9	Review of Pending/Proposed State Legislation & Policy Matters Affecting Rock Island County				
10	The Committee may enter into Closed Session if needed				
	A	5 ILCS 120/2(c) (1) – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity			
	B	5 ILCS 120/2(c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.			
	C	5 ILCS 120/2(c) (21) – Discussion of lawfully closed under this act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.			
	D	5 ILCS 120/2(c) (11) – Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.			
11	Consider action as necessary based on closed session				
12	Committee member opportunity for brief comment (no decisions will be made)				
13	Adjourn				
The next regularly scheduled meeting of the Governance, Health, and Administration Committee will be Monday, February 9, 2026					

**Rock Island County Governance, Health & Administration Carla Enburg, Chair**  
**December 8<sup>th</sup> 2025, Committee Minutes**  
**1504 3<sup>rd</sup> Avenue Room 210, Rock Island, IL. 61201**

Carla Enburg called the Governance, Health & Administration to order at 10:02am

## 1. Roll Call: Carla Enburg, Drue Mielke, Enyo Dewith, Johnny Woods, Melissa Moreno Baker

**Also present:** Richard "Quijas" Brunk, Ellen Anderson Auditors Office, Patty Castro SAO, Jim Nelson, Jared VanTieghem, Tracey Adair Court Services, Captain Mindy Meyers, Jim Grafton County Administrator, Katie Anderson Circuit Clerks Office, Crystina Mayfield Circuit Clerks Office, Kurt Davis IT Director, Karen Kinney, Kristin Bagdonas University of Illinois Extension Nutrition and Wellness Educator.

## 2. Public Comment: None

### 3. Approval of the minutes from Tuesday November 14<sup>th</sup> Governance, Health & Administration meeting

Motion to approve: Drue Mielke  
voice vote  
Motion carried

#### 4. Reports to Committee:

- Kristin Bagdonas, University of Illinois Extension Nutrition and Wellness Educator, gave a report on the 8 dimensions of wellness. If you want to attend you need to pre-register.
- County Clerk Karen Kinney gave her vital records report.

Motion to approve: Johnnie Woods  
Second: Enyo Dewith  
voice vote  
Motion carried

## 5. Consider Proclamation for January 2026 as Big Brothers Big Sisters Mentoring Month

## **6. Consider Proclamation for January 2026 as Slavery and Human Trafficking Month**

Motion to approve: Melissa Moreno Baker  
Second: Johnnie Woods  
voice vote  
Motion carried

## 7. Consider Amended 2026 Meeting Schedule

Motion to approve as amended: Melissa Moreno Baker      Second: Johnnie Woods  
voice vote  
Motion carried

## 8. Review of Pending/Proposed legislation affecting Rock Island County: None

## 9. Closed Session: None

#### 10. Consider Action needed for Closed Session: None

**10. Committee member opportunity for brief comment (no decisions will be made)**

Chairman Brunk noted that this Committee has had 2---4 hour work sessions to review closed session minutes and has decided that 41 records of closed session minutes be opened. We are making progress

**11. Adjourn**

Motion to approve: Johnnie Woods

Second: Melissa Moreno Baker

voice vote

Motion carried

**The Governance, Health & Administration meeting adjourned at 10:15 am**

**The next Governance, Health & Administration meeting will be held on January 12<sup>th</sup> at 10:00am**

**Respectfully submitted by,**

**Jim Nelson**

**Rock Island County Administration**

Rock Island County Court Services  
Monthly Activity Report

<b>ADULT DIVISION</b>	<b>25-Dec</b>	<b>24-Dec</b>
<b>Pretrial</b>		
Number of Investigations	134	84
<b>Number for GPS Monitoring</b>		
Ordered for Month	10	19
End of Month Total	70	80
<b>Pretrial Supervision</b>		
Beginning of Month	112	110
Number Released	11	18
Number Closed	14	22
End of Month	109	106
<b>Intake / Investigations</b>		
Presentence Investigations	4	11
Mental Health Court Screenings	7	4
Drug Court Screenings	9	12
Intakes	35	37
<b>Probation Supervision</b>		
Beginning of Month	876	821
New Referrals	64	55
Number Closed	54	50
End of Month	886	826
<b>Court Referral / DUI</b>		
Beginning of Month	312	333
New Referrals	34	25
Number Closed	24	22
End of Month	322	336
<b>Probation Fees Collected (Adult &amp; Juv.)</b>	<b>\$12,203.05</b>	<b>\$9,189.28</b>

**JUVENILE DIVISION****Intake Screening**

New Referrals	23	16
Detention Screening	18	12
Number Detained	6	1
Number on Home Detention/GPS	5	9

**Probation Supervision**

Beginning of Month	99	115
New Referrals	9	7
Number Closed	14	9
End of Month	94	113

**Number in Placement**

Beginning of Month	1	0
New Placements	1	0
Number Released	0	0
End of Month	2	0

**Parental Reimbursement Received** \$0.00 \$0.00**Placement Costs** \$13,800.00 \$78,443.54**Investigations**

Social History	0	0
Intake Screening	11	12
Supplemental Social History	0	0
Other	0	0

**Restitution Collected** \$4,754.18 \$7,007.14**Public Community Service Work**

	Adult	Adult
Beginning of Month	203	184
New Referrals	11	3
Number Closed	5	2
End of Month	209	185
Hours Completed	100	100
	Juvenile	Juvenile
Beginning of Month	61	56
New Referrals	0	1
Number Closed	0	1
End of Month	61	56
Hours Completed	0	0



**Governance, Health, and Administration Committee  
Information Technology Report  
January 2026**

Circuit Clerk	480.00
COB Maintenance SU	0.89
County Administration	64.00
Court Services	64.00
Health ADM	64.00
Public Defender	96.00
QC PAWS	147.18
Recorder	96.00
Sheriff	363.65
Veteran's Assistance	0.89
Zoning and Building	32.00
<b>TOTAL</b>	<b>\$1,408.61</b>

## COMPARATIVE STATISTICS SUMMARY

2025	JAN	FEB	MAR	APR	MAY	JUNE
<b>TOTAL CASES</b>	133	133	141	123	114	108
<b>MEDICAL</b>	92	100	107	98	83	84
<b>SIGN OUT</b>	41	33	34	25	31	24
<b>INVESTIGATION</b>	36	28	27	17	27	26
<b>INQUEST - INJ</b>	7	2	4	2	2	7
<b>AUTOPSIES</b>	6	1	3	4	2	6
<b>*FAMILY PAID</b>	*0	*0	*0	*0	*0	*0
<b>TOXICOLOGY</b>	7	2	4	3	3	6
<b>% OF CASES AFTER HOURS</b>	59%	70%	58%	72%	60%	72%
<b>CREMATION PERMITS ISSUED</b>	87	85	89	78	68	63
<b>*INDIGENT P/A</b>	0	0	0	1	0	1
County Paid Dispositions \$700.00	1	1	2	0	1	2
F.H. Transport to Autopsy \$500.00	2	1	0	2	0	0
<b>REPORTS ISSUED</b>	0	2	0	1	1	1
<b>(N/C INFANT/CHILD CREMATION</b>	0	0	0	0	0	0
	(\$9,500.00)	(\$9,570.00)	(\$6,900.00)	(\$8,200.00)	(\$8,700.00)	(\$6,200.00)

2025	JULY	AUG	SEPT	OCT	NOV	DEC
<b>TOTAL CASE</b>	118	116	132	111	145	144
<b>SIGN OUT</b>	29	27	38	20	28	36
<b>MEDICAL</b>	89	89	94	91	117	108
<b>INVESTIGATION</b>	25	27	30	23	24	30
<b>INQUEST - INJ</b>	6	4	8	5	8	2
<b>AUTOPSIES</b>	4	4	6	4	3	2
<b>*FAMILY PAID</b>	*0	*0	*0	*0	*0	*0
<b>TOXICOLOGY</b>	5	4	7	5	5	2
<b>% OF CASES AFTER HOURS</b>	61%	69%	60%	75%	65%	70%
<b>CREMATION PERMITS ISSUED</b>	84	75	94	64	81	102
<b>*INDIGENT / P.A.</b>	1	0	0	*0	*0	*0
County Paid Dispositions \$700	0	0	1	0	1	2
F.H. Transport to Autopsy \$500	1	1	3	0	0	2
<b>REPORTS ISSUED</b>	0	0	0	0	0	0
<b>N/C INFANT/CHILD CREMATION</b>	0	0	2	0	1	0

BWG/jmv	(\$5,700.00)	(10,400.00)	(\$6,600.00)	(\$7,500.00)	(\$7,900.00)	(\$7,200.00)
			<b>CURRENT</b>		<b>CUMULATIVE</b>	
<b>TOTAL: (DECEMBER)</b>			<b>\$7,200.00</b>		<b>\$94,370.00</b>	
<b>TOTAL CREMATION PERMITS:</b>			81		868	
<b>TOTAL COUNTY PAID DISPOSITIONS:</b>			2		10	
<b>TOTAL FUNERAL HOME TRANSPORT TO AUTOPSY:</b>			2		12	
<b>TOTAL CORONER AUTOPSY TRANSPORT:</b>			2		27	
<b>TOTAL CASES WITH THC, DELTA IN TOXICOLOGY:</b>			0		9	

# 2025 DECEMBER MONTHLY INQUESTED

08/23/25 [REDACTED] 43  
The decedent was found unresponsive by her mother. She was in her bed. 911 was called. EMS arrived and life-saving efforts were initiated. Mother stated the decedent had just returned home after a 28 day stay in the hospital. She was admitted for bi-lateral pneumonia and esophageal ulcers. An Autopsy was performed by Dr. Mark Peters in Oregon, IL. Toxicology results were negative. Cause of death was to be from 1. Undetermined Ruled Undetermined

09/11/25 [REDACTED] 45  
The decedent was transported to the ER after being found unresponsive by a police officer. Witness observed the decedent fall backwards. The decedent was gasping for air. Life-saving efforts were continued by medical personnel. They were unsuccessful and he passed away. An Autopsy was performed by Dr. Mark Peters in Oregon, IL. Toxicology results revealed a BAC of .197. Cocaine. Cause of death was to be from 1. Adverse effects of cocaine.

157, Cocaine. Ca  
Ruled Accidental

09/27/25 [REDACTED] 16  
The decedent was found by his brother. He was sitting in a chair, unresponsive, bleeding from the head. 911 was called. EMS arrived and started life saving procedures. He was transported to the Hospital. Where he died. Family stated the decedent did not have any issues or on any medication. No note was found. An Autopsy was found by Dr. Mark Peters. Toxicology results were negative. Cause of death was to be from 1. Gunshot wound of the head. Ruled Accidental

10/16/25 [REDACTED] 32  
The decedent was found by his sister after the decedent's 3 sons notified her he was on the bed unresponsive. 911 was called. EMS arrived and no medical measures were attempted. An Autopsy was performed by Dr. Mark Peters in Oregon, IL. Toxicology results revealed cocaine and MDMA. Cause of death was to be from 1. Adverse effects of cocaine and MDMA.  
Ruled Accidental

11/21/25 [REDACTED] 26  
The decedent was brought into the ER with an apparent gunshot wound to the head. Family stated the decedent had an extensive history of suicidal tendencies, PTSD, depression and anxiety and a heavy drinker. Cause of death was to be from 1. Neurogenic shock due to 2. Gunshot wound to the head  
Ruled Suicide

11/30/25 [REDACTED] 96  
The decedent suffered a fall at the Nursing facility she was residing at. She was diagnosed with a broken femur. Surgery was performed fixing the break. She was then transported to another Nursing facility where her health steadily declined until she passed away. Cause of death was to be from 1. Right femur head fracture due to 2. Fall at residence. Ruled Accidental

12/13/25

71

The decedent was found unresponsive at his residence by a neighbor. 911 was called. The decedent was transported to the Hospital. He was admitted and diagnosed with a brain bleed. He passed away the next day. Cause of death was to be from 1. Brain bleed due to 2. Fall at home. Ruled Accidental

12/14/25

89

The decedent had a fall suffering a left hip fracture. She was admitted to the Hospital and had surgery. Decedent did not recover well after the surgery. Cause of death was to be from 1. Left femur fracture due to 2. Fall due to 3. Non-small cell lung cancer, hypertension, atrial fibrillation. Ruled Accidental

11/17/25

53

The decedent was found at his residence on the couch, unresponsive. 911 was called Ems arrived and no life-saving efforts were initiated. Family stated the decedent is a methamphetamine user. Toxicology results revealed Amphetamine and Methamphetamine, Cause of death was to be from 1. Adverse effects of Methamphetamine. Ruled Accidental

11/30/25

33

The decedent was involved in a motor vehicle crash. The decedent was transported to the ER. The decedent coded on the way to the ER. Medical staff were unable to revive the decedent. Toxicology results were negative. Cause of death was to be from 1. Traumatic head, neck and chest injuries due to 2. Motor vehicle crash. Ruled Accidental

06/29/25

30

The decedent was involved in a single vehicle crash fatality. The decedent lost control of the vehicle and rolled down a dike into a pond. The passenger was able to escape. It appears that the decedent's seatbelt was not locked into place. An Autopsy was performed by Dr. Mark Peters in Oregon, IL. Toxicology results revealed a BAC of 0.325. Cause of death was to be from 1. Drowning due to 2. Motor vehicle crash. Ruled Accidental



ROCK ISLAND COUNTY BOARD  
PROCLAMATION

**Black History Month February 2026**

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**WHEREAS**, the ROCK ISLAND COUNTY BOARD takes pride in joining Americans throughout the Country in recognizing **FEBRUARY** as **BLACK HISTORY MONTH**, and

**WHEREAS**, it is impossible to separate the history of America from the history of African American people; and

**WHEREAS**, the life of every American and lives of people all over the world have been touched and enriched by the contributions and struggles of African American people; and

**WHEREAS**, American language, science, music, industry, religion, agriculture, literature, government, athletics, law and philosophy have all been profoundly influenced by the intellect, labor, and spirituality of the African American community; and

**WHEREAS**, African American history is ongoing and continues to shape and enhance our world.

**THEREFORE, BE IT RESOLVED**, that the ROCK ISLAND COUNTY BOARD recognizes, supports and celebrates the designation of **FEBRUARY** as **BLACK HISTORY MONTH** and encourages all citizens to educate themselves and others regarding the history of African American people in the face of centuries of exploitation, oppression and exclusion.

NOW, THEREFORE, THE ROCK ISLAND COUNTY BOARD, does hereby proclaim February 2026, as Black History Month in ROCK ISLAND COUNTY.

Approved in open meeting, this 20<sup>th</sup> day of January, 2026

**ATTEST:**  
Chairman

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Richard H. "Quijas Brunk  
Rock Island County Board

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Karen K. Kinney  
Rock Island County Clerk



## AGENDA BRIEFING

**COMMITTEE:**

**MEETING DATE:** GHA 1/12/2026 10:00am

**ISSUE:** Consider Insurance Broker Proposals

**BACKGROUND / DISCUSSION:**

The primary objective of this RFQ is to choose a broker for catastrophic liability insurance coverage for Rock Island County. To identify the most qualified brokerage partner, the County issued an RFQ to evaluate brokers capabilities and qualifications. Based on the submissions received, the county administration office recommends Gallagher, citing their extensive access to a broad network of insurance carriers and their ability to obtain competitive quotes on the County's behalf.

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**COMMITTEE ACTION:**

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**PREPARED BY:** Jim Grafton

**DEPARTMENT:** County Administration

**DATE:** 1/2/2026



Rock Island County | 1504 3<sup>rd</sup> Avenue Rock Island IL | Jared VanTieghem  
jvantieghem@rockislandcountyil.gov | (309)558-3619

10/1/2025

Dear Potential Brokers,

Rock Island County is requesting proposals from Risk Management Brokers that have extensive experience in providing property and casualty insurance brokerage services for counties. We invite your firm to submit a proposal to us by November 24<sup>th</sup>, 2025 by 11:00am for consideration. A description of our organization, the services needed, and other pertinent information follows.

### **Overview of Rock Island County**

**Rock Island County is home to 144,000+ residents and provides services to the residents via the offices listed below.**

- **Auditor**
- **Treasurer**
- **County Clerk**
- **County Board**
- **Circuit Clerk**
- **Court Administration**
- **Public Defender**
- **State's Attorney**
- **Coroner**
- **Sheriff**
- **Highway**
- **Zoning and Building**
- **Veterans Assistance**
- **Animal Care and Control**
- **Recorder**
- **Assessments**
- **GIS**
- **Superintendent of Schools**
- **708 Mental Health Board**
- **Health Department**
- **Emergency Management Agency (EMA)**

### **Overview of RFP**

In this Request for Proposal (“RFP”), Rock Island County is inviting a select group of Brokers who we believe have the resources and capacity to provide Property and Casualty Insurance Brokerage and Risk Management Services. The selected Broker will work closely with Rock Island County in all aspects of risk management. The following are insurance programs requested in this RFP:

**General Liability**  
**Vehicle Insurance**  
**Property Insurance**  
**Workman's Compensation**

Please provide the information requested in the following pages in order for your firm to be considered during this process.

Following are key contacts for information you may seek in preparing your proposal:

Ryan Berger (Finance Director), Jim Grafton (County Administrator)

Requests for additional information, questions, and coordinating visits to our offices should be coordinated through the contact above. Please return the complete proposal to the email address listed above.

We would also appreciate a response if you decline to submit a proposal.

Sincerely,

Jared VanTieghem (309)558-3619 [jvantieghem@rockislandcountylil.gov](mailto:jvantieghem@rockislandcountylil.gov)  
Special Projects Coordinator

### Scope of Services and Expectation of Broker

- a. Collaborate with and challenge Rock Island County in designing “best in class” risk financing structure and insurance programs.
- b. Market all Property & Casualty insurance programs and prepare appropriate comparative analysis and recommendation including, but not limited to cost, coverage, security and service with quotations secured.
- c. Provide a dedicated, qualified service team to Rock Island County,
- d. Assist, as requested, in the preparation of insurance specifications, applications, and underwriting data to be used as the basis for presentations to insurers.
- e. Use insurance knowledge and access to global insurance markets to recommend market strategy and identify specific insurers to be considered.
- f. Evaluate and analyze existing and developing non-insured areas of risk and mitigate through loss prevention and insurance programs.
- g. Develop new insurance/reinsurance markets as needed.
- h. Provide an evaluation of the financial condition and appropriateness of each insurer based both on publicly available information and broker’s experience.
- i. Arrange meetings as appropriate between Rock Island County and senior representatives of insurers
- j. Review policy forms, develop manuscript policy language, and negotiate insurance contracts from specified insurers and service providers approved by Rock Island County.
- k. Provide access to secure data sharing network.
- l. Provide loss modeling and analysis to support best outcomes for collateral, program structure and marketing.

## Proposal Questions

1. Describe the structure of your organization, including number of employees and available resources, locally, nationally, and globally.
2. What distinguishes your firm from the competition?
3. Outline your proposed account service team and provide brief biographies. Also identify the day-to-day contacts for Rock Island County.
4. Identify potential markets for our liability and property program.
5. Discuss and describe your experience in servicing and understanding the unique needs and exposures of similar clients our size and scope.
6. Please describe your marketing and placement process.
7. Provide a transition plan.
8. Provide an overview of the claims management, loss control claims advocacy, and consulting services that you will provide to Rock Island County.
9. Describe how your team will ensure accuracy and timely delivery of policies, program agreements, binder/advises or insurance, submissions to markets, and other “insurance related” documents.
10. Provide three (3) Illinois public entity client references that are reflective of your experience and that are similar in size or scope to Rock Island County.

No.	Written Evaluation Criteria	Weight
1	Completeness of Response	Pass/Fail
2	Qualifications & Experience	15
3	Organization & Approach	15
4	Scope of Services to be Provided	15
5	Conflict of Interest Statement	Pass/Fail
6	Local Presence	15
7	References	15
8	<b>Subtotal:</b>	<b>75</b>

## Proposed Timeline

Request for proposal issued	October 1 <sup>st</sup> 2025
Last Day to Submit Proposer Questions	October 31 <sup>st</sup> 2025
Response to Questions Posted	November 14 <sup>th</sup> 2025
Due date for proposals	November 24 <sup>th</sup> 2025 11:00am
Internal Review/Evaluation*	November 24 <sup>th</sup> 2025 2:00pm
Committee Action*	December 8 <sup>th</sup> and 9 <sup>th</sup> 2025
County Board Action*	December 16 <sup>th</sup> 2025

\*Dates are subject to change

**OFFICE OF THE STATE'S ATTORNEY  
CRIMINAL DIVISION  
Rock Island County, Illinois  
Fourteenth Judicial Circuit  
Dora Villarreal, State's Attorney**



**1317 3<sup>rd</sup> Avenue, 2<sup>nd</sup> Floor  
Rock Island, Illinois 61201  
Phone: (309) 558-3250  
Fax: (309) 786-5052  
Website: [www.rockislandcounty.org](http://www.rockislandcounty.org)**

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January 8, 2026

**RE: State's Attorney and Sheriff's Department Proposal to Launch Group Violence Intervention**

Through a collaborative effort led by the State's Attorney and the Sheriff's Department, we are seeking to launch Group Violence Intervention ("GVI") in Rock Island County. This is a nationwide prevention and enforcement strategy that was adopted by the City of Davenport in 2021\*. This will be a partnership with all local law enforcement agencies, municipalities and Family Resources. This program will focus on comprehensive data collection and analysis to identify individuals involved in violent crimes and repeat offenders within our community.

The program's dual approach focuses not only on deterring future crimes through targeted social services but also on holding accountable those individuals who refuse to engage with available resources.

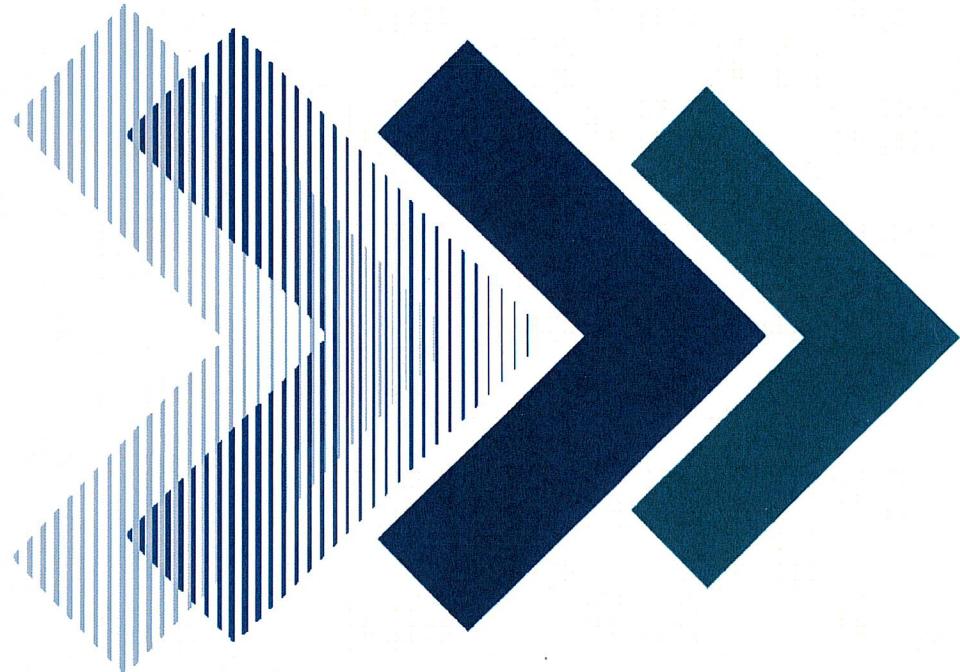
To effectively implement this initiative, the hiring of a specialized consultant is essential. Ms. Sarah Ott is the former Chief Strategy officer for the City of Davenport and Scott County, when they began their GVI initiative and has come highly recommended. She will assist in establishing a framework and timeline for data-driven strategies to analyze crime patterns and identify high-risk individuals. Additionally, we anticipate creating the position of Criminal Analyst in the near future, who will be appointed to oversee ongoing data analysis, ensuring that law enforcement has the necessary resources to respond proactively.

To move forward, we seek the financial support of the county board to invest in a 15-month contract with Ms. Sarah Ott and her consulting agency, Aligned Community Strategies at a cost of \$145,000. Ms. Ott will also assist the County in seeking State and Federal Grants that can assist any ongoing costs of GVI in Rock Island County.

**Dora A. Villarreal  
Rock Island County State's Attorney**

\*Group Violence Intervention is a comprehensive law enforcement model founded by the National Network for Safer Communities. See <https://nnscommunities.org/strategies/group-violence-intervention/>

NOVEMBER 20, 2025



# **Rock Island County State's Attorney's Office Violence Reduction Strategy Project Proposal**

**PROPOSED TO**



**PROPOSED BY**



# PROJECT PROPOSAL

## OPPORTUNITY

### Current Challenges

Rock Island County is at an inflection point. Violent crime, and particularly gun violence, has reached a critical level, leaving residents frustrated and law enforcement agencies stretched thin. Although gun violence is most concentrated in the City of Rock Island, its effects ripple across every community in the county.

#### Current gaps in coordination:

- Regular interagency meetings occur, but no coordinated response matches the violence level
- Collaboration varies significantly across departments, hindering overall impact

**A previous attempt fell short.** Two years ago, the Rock Island Police Department attempted to launch the Group Violence Intervention (GVI) strategy; however, without the infrastructure, cross-agency coordination, and community partnerships required to sustain the model, the effort was unable to take root.

### Strategic Objective

Recognizing these challenges and the urgent need for a unified approach, Rock Island County State's Attorney Dora Villarreal is seeking to position her office to lead a relaunch of the Group Violence Intervention strategy. At the same time, she acknowledges that GVI must operate within a broader comprehensive violence reduction framework that strengthens collaboration, clarifies shared priorities, and aligns efforts across the entire public safety continuum.

#### Ms. Villarreal's vision includes:

- Unifying Rock Island County law enforcement agencies under a single, cohesive violence reduction strategy
- Reestablishing GVI to address the group-involved dynamics driving much of the county's gun violence
- Integrating community-based partners to ensure prevention, intervention, and enforcement efforts are coordinated, mutually reinforcing, and responsive to community needs

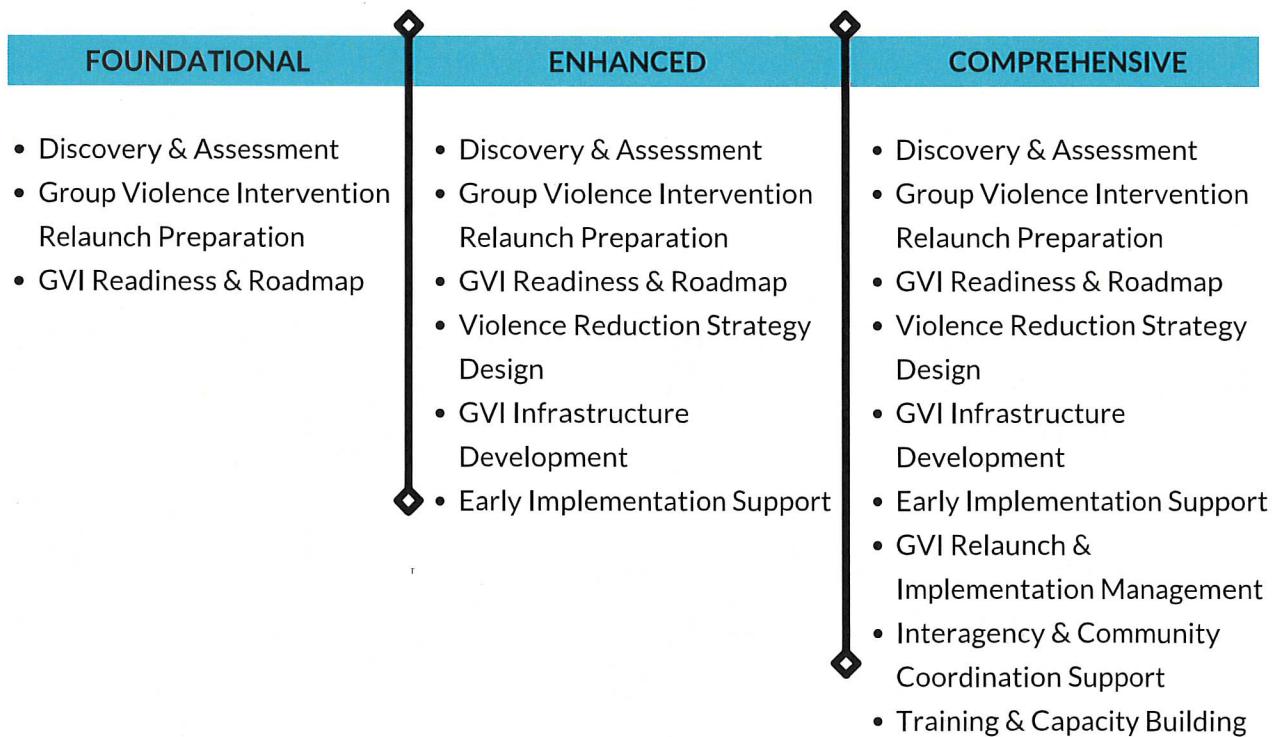
# PROJECT PROPOSAL

## SOLUTION

Successful violence reduction requires both **strategic clarity** and **implementation support** to build a unified framework across law enforcement and community partners. Our work focuses on three core areas:

- Assessing current capacity and creating actionable roadmaps
- Designing comprehensive violence reduction strategies that align stakeholders around shared priorities
- Providing ongoing implementation management to ensure sustainable success

We've structured three service options that allow you to choose the level of support that best matches your resources, timeline, and readiness—from foundational planning for GVI through a full end-to-end partnership that builds the infrastructure, coordination, and community partnerships for a comprehensive violence reduction strategy:



# PROJECT PROPOSAL

## OPTION 1

**Foundational Support | Group Violence Intervention Relaunch Preparation & Roadmap**

**Goal |** Prepare Rock Island County for a successful relaunch of Group Violence Intervention by assessing current capacity, identifying required infrastructure, and producing a clear, actionable implementation roadmap.

### Scope of Work

#### **Discovery & Assessment**

- Conduct focus groups or interviews with SAO leadership, RICO law enforcement, and key city partners.
- Review violent crime trends, current coordination structures, and previous GVI attempt.
- Identify gaps in readiness, data infrastructure, and interagency alignment.

#### **GVI Readiness & Roadmap**

- Conduct a GVI Readiness Assessment with recommendations for staffing, data, partnerships, and operational processes.
- Create a 6-12 month GVI Implementation Roadmap with milestones, resource needs, and early performance indicators.
- Present findings and roadmap to SAO and partner agencies.

**Timeline: 4 months**

# PROJECT PROPOSAL

## OPTION 2

### Enhanced Support | Violence Reduction Strategy + GVI Implementation Support

**Goal |** Design a comprehensive violence reduction strategy with law enforcement partners, build the infrastructure for GVI, and support early implementation steps for both the strategy and the GVI relaunch.

#### Scope of Work

##### **Assessment & Alignment**

- All assessment activities from Option 1.
- Facilitate interagency alignment sessions with county and city law enforcement partners.
- Identify shared priorities and gaps in current system performance.

##### **Violence Reduction Strategy Design**

- Develop a Violence Reduction Strategy that integrates prevention, intervention, and enforcement.
- Outline strategy goals, governance structure, roles and responsibilities, and communication pathways.
- Incorporate community partner roles and alignment opportunities.

##### **GVI Infrastructure Development**

- Co-develop an enforcement partnership model, service provider alignment structure, and notification processes.
- Deliver training for law enforcement and community partners on custom notifications and GVI operational expectations.

##### **Early Implementation Support**

- Provide coaching to early implementation teams (GVI, law enforcement coordination group).
- Support execution of initial meetings, data-sharing processes, and early strategy activation steps.

##### **Timeline: 9 months**

# PROJECT PROPOSAL

## OPTION 3

### Comprehensive Support | Strategy, Implementation Management & Capacity Building

**Goal** | Provide full end-to-end support, including the development of the violence reduction strategy, GVI preparation, ongoing implementation management, and training/capacity-building for long-term sustainability.

#### Scope of Work

##### **Assessment & Strategy Development**

- All assessment and strategy design activities from Options 1 & 2.
- Finalize the Countywide Violence Reduction Strategy with partner input.

##### **GVI Relaunch & Implementation Management**

- Serve as an ongoing implementation partner for GVI.
- Facilitate implementation team meetings.
- Provide real-time troubleshooting, coaching, and planning support.

##### **Interagency & Community Coordination Support**

- Manage coordination structures across county and city law enforcement.
- Provide facilitation support for community partner integration.

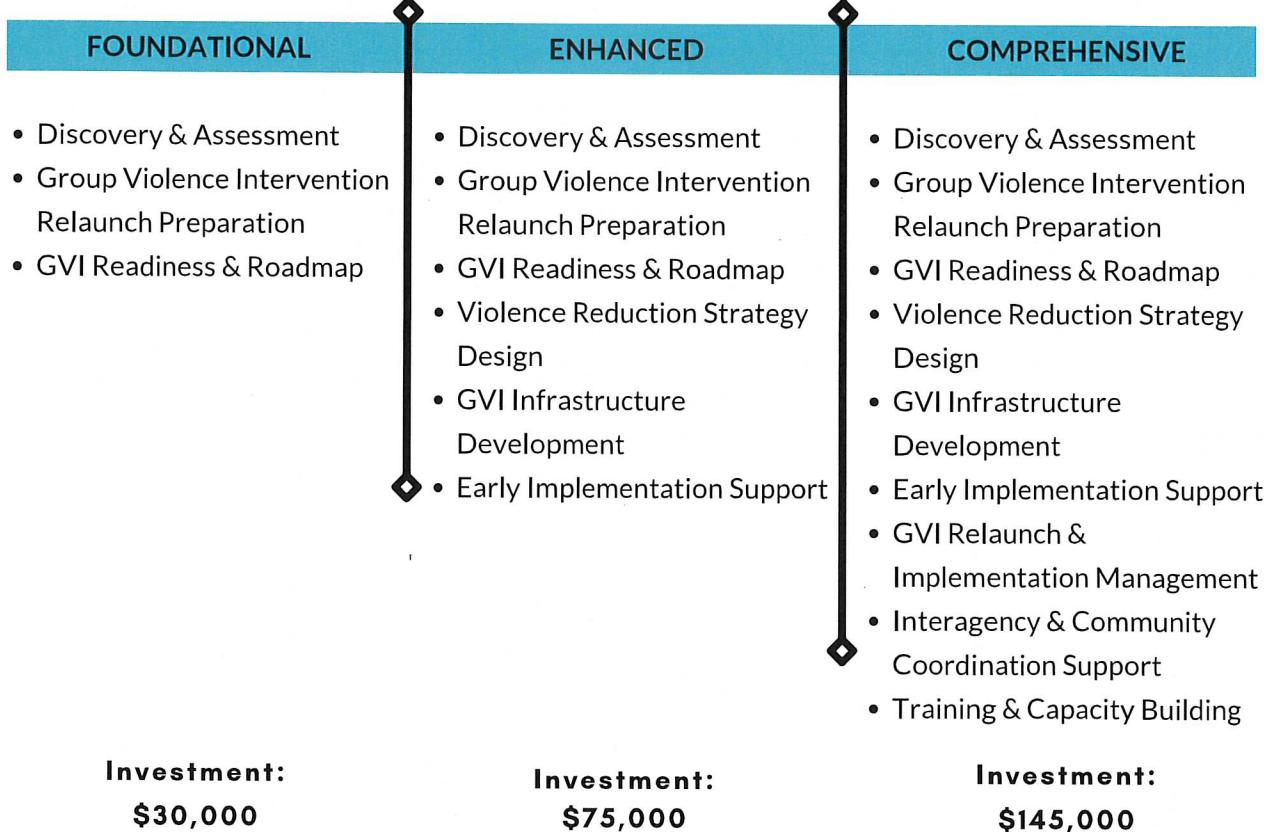
##### **Training & Capacity Building**

- Customized trainings for law enforcement, service providers, and community partners on GVI and violence reduction strategies.
- Build funding models to sustain long-term implementation and identify grant opportunities to support strategy execution

**Timeline: 15 months**

# PROJECT PROPOSAL

## INVESTMENT



## PAYMENT SCHEDULE

Invoices will be issued on the first of each month, as agreed, upon proposal acceptance.

## ACCEPTANCE

Ready to invest in your community? Sign below to indicate your acceptance of the above terms, and let's get to work!

---

Rock Island County State's Attorney's Office

Date

---

Sarah Ott, Aligned Community Strategies

Date



## SARAH OTT OWNER

Sarah Ott is a dynamic and visionary public sector executive with a proven record of helping cities move from fragmented responses to unified, systems-level solutions for their most complex community challenges. She brings extensive municipal experience, blending strategic thinking, innovation, and leadership to guide community-wide initiatives from concept to completion and deliver lasting impact.

As Chief Strategy Officer for the City of Davenport, Sarah led the development and execution of strategic initiatives on behalf of the City Council and City Administrator—aligning government, nonprofit, and community partners to address challenges such as public safety, neighborhood revitalization, and economic development.

With more than a decade of experience in strategic planning, government relations, and cross-sector collaboration, Sarah is recognized for her ability to convene stakeholders, translate vision into action, and sustain momentum for long-term change.

Through Aligned Community Strategies, Sarah now brings this expertise to cities nationwide, helping leaders navigate complex challenges by fostering collaboration, aligning priorities, and building strategies that achieve measurable, lasting results.

Sarah holds a Master's Degree in Geography and Community Development from Western Michigan University and a Bachelor's Degree in Geography and Economics from Carthage College. She is a Leadership ICMA graduate and has been recognized with multiple awards for public service, leadership, and innovation.





## CONSULTING AGREEMENT

This Agreement dated [INSERT DATE] "Effective Date"

### PARTIES:

Aligned Community Strategies  
4131 Glendale Blvd Davenport, IA 52807

CONTACT: Sarah Ott  
EMAIL : [sarah@alignedcommunities.com](mailto:sarah@alignedcommunities.com)  
PHONE NO.: 563.554.7440  
("Consultant")

### AND

Rock Island State's Attorney Office  
1317 3<sup>rd</sup> Avenue, Rock Island IL 61201

CONTACT: Dora Villarreal  
EMAIL: [villarreald@rockislandcountylil.gov](mailto:villarreald@rockislandcountylil.gov)  
PHONE NO.: 309-558-3250  
("Client")

### PURPOSE

Client wishes to hire Consultant for Violence Reduction Strategy Consulting and Consultant has agreed to provide such services in accordance with the terms of this Agreement. For mutual consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

### TERMS OF AGREEMENT

#### **Term**

The term of this Agreement will be for 15 months from the Effective Date ("Term"), unless otherwise extended or terminated in accordance with the terms of this Agreement.

#### **Extension of Term**

Following completion of the Term, this Agreement may be extended by the Parties on the same terms and conditions set out in this Agreement or as may otherwise be agreed on by the Parties in writing. Client understands that if the Term is extended, Consultant's fee may be changed to their then current rate at the sole discretion of Consultant.



### **Communication Requirement**

During the Term, Client agrees to maintain communication and provide all information and feedback needed for Consultant to carry out their obligations under this Agreement. Parties agree to inform the other using reasonable efforts should a delay occur or be expected to occur.

### **SCOPE OF SERVICES**

Aligned Community Strategies will provide strategic advising to assist key Rock Island County partners and stakeholders, including law enforcement, service providers, and community leaders, to share the way they work together to lower violent crime. This process will include the following activities:

**Discovery and Assessment** | The consultant will conduct a discovery and assessment process to understand current conditions, organizational capacities, partnership dynamics, and the drivers of violence across Rock Island County. This will include interviews with key stakeholders, review of existing data and reports, mapping of current initiatives, and analysis of barriers and opportunities for cross-agency coordination. The assessment will identify baseline strengths and gaps within law enforcement, community partners, and county leadership, and will provide a clear, evidence-informed foundation for all subsequent planning and implementation activities.

**GVI Implementation Roadmap & Infrastructure Development** | The consultant will develop a detailed roadmap to guide the successful relaunch and long-term sustainability of the Group Violence Intervention (“GVI”) strategy. This includes establishing the operational infrastructure needed for GVI—such as governance structures, partner roles and responsibilities, communication protocols, data practices, and accountability processes.

**Community Violence Reduction Strategy Design** | The consultant will work with law enforcement agencies, community stakeholders and services partners to design a comprehensive violence reduction strategy that aligns partners around shared priorities and a unified framework. This strategy will integrate targeted enforcement, intervention, and prevention approaches and provide any guidance for implementation.

**Implementation Support** | The consultant will provide ongoing support to guide the implementation of both the GVI strategy and the broader violence reduction framework. This includes facilitating interagency meetings, coordinating cross-sector partners, troubleshooting barriers to progress, and supporting decision-making processes required to maintain momentum. The consultant will serve as a strategic advisor, helping ensure fidelity to the model, alignment across partners, and consistent progress toward key milestones.

**Training and Capacity Building** | The consultant will deliver targeted training and capacity-building support to strengthen partners’ skills, alignment, and readiness to implement and sustain the strategies.



## PAYMENT

### **Fees and Payment Method**

In exchange for the Services, the total fee is \$145,000 ("Fee"). The Fee is payable by check or direct deposit.

### **Payment Schedule**

Consultant will bill Client 15 equal monthly payments of \$9,666.66 on the 20<sup>th</sup> of each month.

### **Late Payments**

If any payment is not received on the payment due date, Consultant may stop work on all Services until any outstanding payment is received in full. If any invoice remains outstanding 45 days from the payment due date, Client will be charged a late fee of 3% compounding monthly.

## CANCELLATION AND REFUNDS

### **Cancellation**

In the event either Party wishes to cancel this Agreement, the Party who wishes to cancel will provide 30 days written notice to the other Party stating the last day Services are to be provided ("Cancellation Date").

### **Cancellation by Client**

In the event Client delivers notice of cancellation, Consultant will deliver a final invoice for all Services completed up to and including the Cancellation Date, and Client will pay the final invoice in accordance with the Payment Terms. In no event will any amounts paid by Client to Consultant be refunded.

### **Cancellation by Consultant**

In the event Consultant delivers notice of cancellation, Consultant will deliver a final invoice for all Services completed up to and including the Cancellation Date, as well as any outstanding payment owing for Additional Services and/or Expenses, and Client will pay the final invoice in accordance with the Payment terms. If Client has paid more than the value of the Services provided by Consultant up to the Cancellation Date, Consultant will refund the difference to Client. Upon payment of the final invoice, Client will be relieved from their obligations under this Agreement.

### **Termination of Agreement**

If this Agreement is not terminated according to the Cancellation provisions, it will end when Client has paid the Fee in full to Consultant and Consultant has performed the Services as set out in this Agreement. Any provisions that survive the termination of this Agreement will remain in full force.



## **CONFIDENTIALITY AND PRIVACY**

### **Access to Data**

Consultant requires access to certain criminal justice information from the Client to implement this Contract. Client will secure access to and share such information with Consultant. All information provided by Client to the Consultant will be subject to the conditions of this Agreement.

### **Confidentiality**

The Parties acknowledge that during the Term, certain confidential information may be disclosed to the other Party, either orally or in writing. Client and Consultant each agree not to disclose to any other person or entity or make use of the Confidential Information without the express written consent of the other, except to the extent that such disclosure is necessary to carry out their duties under this Agreement or as required by law. Consultant shall sign and abide by any confidentiality policies required for County Partners' employees.

## **RELEASE, INDEMNITY AND WAIVER**

### **Release, Waiver and Indemnity**

Client releases, indemnifies, and saves harmless Consultant and its directors, officers, agents, employees, contractors, volunteers, heirs, executors, administrators, successors, legal representatives and assigns, as applicable (collectively, "Released Parties") from and against any and all losses, liability and damages including reasonable legal expenses and fees, to which Consultant may become subject as a result of any claim, demand, action or other legal proceeding by any third-party to the extent such losses arise directly or indirectly out of activities performed by Consultant pursuant to this Agreement, except to the extent such losses result from the gross negligence, willful misconduct, or intentional acts of Consultant. This clause survives the expiration or early termination of this Agreement.

Consultant releases, indemnifies, and saves harmless Client and its officers, agents, employees, contractors, volunteers, heirs, executors, administrators, successors, legal representatives and assigns, as applicable (collectively, "Released Parties") from and against any and all losses, liability and damages including reasonable legal expenses and fees, to which Client may become subject as a result of any claim, demand, action or other legal proceeding by any third-party to the extent such losses arise directly or indirectly out of activities performed Client pursuant to this Agreement, except to the extent such losses result from the gross negligence, willful misconduct, or intentional acts of Client. This clause survives the expiration or early termination of this Agreement.

### **Limitation of Liability**

In no event will Consultant be liable for any indirect, incidental, special, or consequential damages, including but not limited to lost profits, loss of business opportunities, or reputational harm, regardless



of (i) whether such damages were foreseeable, (ii) whether or not Client was advised of such damages, and (iii) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

In no event will Client be liable for any indirect, incidental, special, or consequential damages, including but not limited to lost profits, loss of business opportunities, or reputational harm, regardless of (i) whether such damages were foreseeable, (ii) whether or not Consultant knows of such damages, and (iii) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

## **GENERAL**

### **Relationship of Parties**

Nothing in this Agreement shall be understood to create an employment, joint venture or partnership relationship between Consultant and Client and Client is hiring Consultant as an independent contractor only. For the avoidance of doubt, Consultant has sole right to control and direct the means, manner and way in which the Services are provided and may, in their sole discretion, hire Consultants, employees or third-party contractors to assist in delivering the Services.

### **Governing Law and Jurisdiction**

This Agreement is governed by and interpreted in accordance the laws of Illinois and the federal laws of the United States of America without regard to conflicts of law provisions.

### **Dispute Resolution**

In the event any dispute arises between the Parties in relation to this Agreement or a breach of this Agreement and the dispute is not resolved by negotiation, the Parties agree to submit the dispute for mediation prior to pursuing any other available remedy in relation to the dispute. The Parties may agree to virtual mediation, when available. In the event mediation is not satisfactory for both parties, either party may file suit in Illinois with venue in Rock Island County.

### **Notice**

Any notice to be given under this Agreement must be directed to the other Party using the contact information first set out above or as may otherwise be directed ("Notice"). For the purposes of this Agreement, e-mail will be considered sufficient for delivery of Notice. Notice will be deemed to be delivered on the date and time when the Notice is sent.

### **Assignment**

This Agreement may not be assigned to any other party except with the express written consent of the other Party.

### **Severability**

If any of the provisions of this Agreement are found to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not, to the extent permitted by law, in any way be affected and will remain enforceable.



### **Waiver of Breach**

The waiver by one Party of any breach of this Agreement by the other Party will not be taken to be a waiver of any future breaches by the breaching Party. The non-breaching Party reserves the right to exercise or enforce their rights at a later date.

### **Voluntary Agreement**

Client acknowledges that they are executing this Agreement voluntarily and without any duress or undue influence by the Consultant or anyone else. Client further acknowledges that they have carefully read this agreement and that they have asked any questions needed for them to understand the terms, consequences, and binding effect of this Agreement and fully understand it. Finally, Client has been provided an opportunity to seek the advice of an attorney of your choosing prior to signing this Agreement

### **Entire Agreement**

This Agreement constitutes the entire agreement between the Parties and supersedes any prior negotiation, understanding or Agreement between the Parties, whether oral or written, on the matters contained in this Agreement.

### **Amendments**

The Parties may only amend this Agreement by mutual written agreement.

### **Survival**

Any term of this Agreement which addresses performance or observance following the early termination or expiration of this Agreement will survive and continue to be in full force and effect. All things considered confidential during the Term will survive and always remain confidential.

### **Counterparts and Electronic Signing**

This Agreement may be signed electronically and/or in counterparts that, when taken together constitutes a fully signed and legally binding Agreement.

**[SIGNATURES ON NEXT PAGE]**



The Parties are signing this Agreement as of the Effective Date.

Aligned Community Strategies

\_\_\_\_\_[SIGNATURE]\_\_\_\_\_  
Sarah Ott  
Owner

Rock Island County States Attorney's  
Office

\_\_\_\_\_[SIGNATURE]\_\_\_\_\_  
Dora Villarreal  
Rock Island County State's Attorney

**Rock Island County Board**  
**Resolution**  
**Re: Certification of The Quad Cities Convention and**  
**Visitor's Bureau DBA Visit Quad Cities**

**WHEREAS**, the travel and tourism industry is extremely important to the Quad Cities Area, contributing to our employment, economic prosperity, and international trade, peace, understanding, and goodwill; and

**WHEREAS**, each of us benefits from the effects of tourism. It substantially enhances our personal growth and education. Tourism also promotes inter-cultural understanding and appreciation of the geography, history and people of the Quad Cities; and

**WHEREAS**, the Quad Cities Convention and Visitor's Bureau dba Visit Quad Cities has been designated in the past as the representative body for the tourism promotion for the geographical area of Rock Island County, Illinois, and has received a grant from the Illinois Bureau of Tourism as part of the Local Tourism & Convention Bureau.

**NOW, THEREFORE BE IT RESOLVED**, by the County Board of Rock Island, Illinois, that the Quad Cities Convention and Visitor's Bureau dba Visit Quad Cities is the representative body for tourism promotion for the geographical area of Rock Island County, Illinois, beginning July 1, 2025, through June 30, 2026.

Done in open meeting this *20<sup>th</sup> day of January, 2026*

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Richard H. Brunk, County Board Chairman

ATTEST:

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Karen Kinney, County Clerk